

## Assembly Instructions For Primary Teaching Unit

Thank you for purchasing an Edumax Primary Teaching Unit. Please take care not to damage your unit whilst removing the parts from the boxes. You will need a star screwdriver or cordless drill with a 90mm extension bit. Make sure the star screw driver is the correct size to fit the head of the star screws. If you need some extra help then please don't hesitate to contact us on 03 9316 0600 or [help@woods furniture.com.au](mailto:help@woods furniture.com.au)



### Box 'A':

This flat box contains a whiteboard with a 'Hold Up' mechanism attached, as well as a PVC overlay sheet, a book ledge, the LHS and RHS cabinet tops.



### Box 'B':

This larger box contains the cabinet part of the unit, a hang rail and two plastic bags containing four castors, fixing pieces and a tightening key.



Place box 'B' on the floor and open the top of the box. Remove the plastic bag containing castors, hang rail and fixings, for later use. Lay the box down with the drawer uppermost and slide the cabinet out of the box. (Note that the castors & fixings are in the drawer)



Attach the four castors with the 16 screws supplied. Lightly screw the castors in place before tightening them, then stand the cabinet upright.



Open box 'A'. Remove the LHS and RHS tops and book ledge. Slide the book ledge into place. Insert the 3 supplied screws and tighten with a star screwdriver. There are 4 cam locks inserted in the top of the cabinet. Make sure the arrows are pointing towards the pre-drilled cam pin holes. Insert the 4 supplied cam pins into the cam pin holes. Turn the cam locks clockwise with the key supplied until tight.



The LHS and RHS tops have 4 cam locks inserted. Make sure the arrows are pointing towards the cam pin holes.



Insert the LHS top over cam pins. Repeat this step for RHS. Do not tighten until after the hang rail has been inserted.



Insert the hang rail.



Tension cam locks using the tightening key supplied.



Conceal the cam locks by pressing on the 8 plastic dots.



Angle the whiteboard forward slightly then fit into the rebate on the book ledge and gently ease backwards into place. Attach the whiteboard with the 6 pan head bolts supplied by inserting the bolts from the outside of the cabinet. Do not fully tension until they are all threaded finger tight.



Run your finger along and under the marbles in the 'Hold Up' mechanism to ensure they run freely. Test the 'Hold Up' by following the directions on the sticker attached to the 'Hold Up'.

Your Primary Teaching Unit is now ready for use.  
Please take note of the care instructions on the rear of the whiteboard.